

City of Cambridge
City Council Meeting
Monday, December 5, 2022
4:00 P.M.
Cambridge Community Building
722 Patterson St

Pursuant to notice published in the Valley Voice on Thursday, December 1, 2022, the Cambridge City Council convened in open public meeting at 4:00 P.M. on December 5, 2022 at the Cambridge Community Building, 722 Patterson Street. Present were Mayor David Gunderson, City Council Members Vernita Saylor, Jeff Ommert, Mike Harris, Kevin Banzhaf, and Vernita Saylor. Absent were Tony Groshong and Derek Raburn. City Staff present were City Clerk/Treasurer Kandra Kinne, Deputy City Clerk/Treasurer Courtney Stanton, and Utility Supervisor David Houghtelling. Visitors present were Genny Kubik for the *Valley Voice*, Nora McGowen and John Kutnink. Mayor Gunderson opened the meeting with the Pledge of Allegiance. Mayor Gunderson announced the open meeting law is posted on the east wall of the meeting room and available for public inspection.

Consent Agenda: The City Council received a copy of the minutes November 21, 2022 and the claims report. Jeff Ommert stated the motion, seconded Vernita, to approve the minutes of November 21, 2022 and the claims report. Voting yes were Mike Harris, Kevin Banzhaf, Vernita Saylor and Jeff Ommert; absent and not voting were Tony Groshong and Derek Raburn; Jeff Ommert abstained from voting on the claim for Ommert Technologies and voted yes on all other claims presented. Motion carried for the minutes of November 21, 2022 the following claims:

*City of Cambridge
Claims Report
To Mayor and City Council
5-Dec-22
Period 11/22/2022 TO 12/05/2022*

Check No.	Vendor, For <u>Combined Utility:</u>	Amount	Dept. Total
33061-33063	Payroll	3,234.40	
33064	Cambridge Post Office, Postage	299.25	
33065-33070	Payroll	1,800.00	
33071	Ag Valley, Fuel	145.48	
33072	Cambridge General Store, Supplies	144.99	
33073	Cambridge Super Market, Supplies	4.49	
33074	David Houghtelling, Flex Spending	308.68	
33075	Eakes Office Solutions, Supplies	63.95	
33076	Greg Howerter, Employee Flex Spending	30.00	
33077	Lord's, Inc., Supplies	203.40	

	33078	Mike Tomlin, Employee Flex Spending	500.00	
	33079	Municipal Supply, Supplies	522.45	
	33080	Nebraska Safety & Fire, Update Camera System	7,587.00	
	33081	Ommert Tech, Computer Lease	333.61	
	33082	Schaben Sanitation, Trash Pickup	788.98	
	33083	Southwest Farm & Auto, Supplies	5.98	
	33084	Verizon Wireless, Cell phones	170.36	
	33085	Western Area Power Administration, Purchased Power	5,278.10	
ACH		Payroll	5,349.78	
ACH		Nebraska Dept. Revenue, State With holdings	999.72	27,770.62
		<u>City Account (General Fund):</u>		
	50634	Cambridge Golf Club, Donations	120,000.00	
	50635	City of Cambridge, Deposit Errors	19,025.69	
50636-50656		Payroll	4,914.92	
	50657	Ag Valley, Fuel	39.35	
	50658	Amazon, Supplies	569.25	
	50659	CAMAS Publishing, Publications	258.22	
	50660	Cambridge Super Market, Supplies	11.98	
	50661	Cornhusker Press, Dog Licenses	77.75	
	50662	David Houghtelling, Deductible	83.20	
	50663	Furnas County Treasurer, Police Contract	5,008.32	
	50664	Gale, Library Books	87.56	
	50665	Matheson Tri Gas, Oxygen	111.20	
	50666	Nebraska Municipal Clerks Association, Dues	100.00	
	50667	Nebraska Overdrive, Fees	424.05	
	50668	NMC Exchange, Repairs	697.50	
	50669	Ommert Tech, Computer Lease	91.92	
	50670	Ryan Cramer, Reimburse Supplies	73.17	
	50671	Sandry Fire Supply, Supplies	301.95	
	50672	Steve Johnson, Insurance	546.00	
	50673	Sun Life Financial, Insurance	2,411.90	
	50674	Verizon Wireless, Cell phones	96.79	
	50675	Viaero Wireless, Hot Spots	351.30	
ACH		Payroll	3,517.33	
ACH		Nebraska Dept. Revenue, State With holdings	51.15	158,850.50
		<u>Housing Rehab:</u>		
	241	Amy Noe, Refund Housing Rehab Over Payment	51.36	51.36
		<u>LB840/ Revolving Loan/ HTC:</u>		
	4618	CAMAS Publishing, Publications	1,412.00	
	4619	Dawn Burke, Refund Revolving Loan Over Payment	233.52	
	4620	Melissa Jackson, Contract	893.21	
	4621	MP Design, Business Promotion	70.00	2,608.73

Total: 189,281.21 189,281.21

1. Unfinished Business

- a. Amend minutes of September 7, 2022 to include Subdivision Agreement for Williams Addition "EXHIBIT A" to the minutes and Williams First Addition "EXHIBIT B" to the minutes. Jeff Ommert stated the motion, seconded by Vernita Saylor to approve amending the minutes of September 7, 2022. voting yes were Vernita Saylor, Jeff Ommert, Mike Harris and Kevin Banzhaf; absent and not voting were Derek Raburn and Tony Groshong. Motion carried by unanimously.

- b. Amend Fee Schedule and approve Resolution 2022-12-01 to include Impound Fee of \$10 per day and Clean Up and Mobilization of Nuisance Properties to include disposal fees, mobilization fee of a flat rate of \$100, labor fees of \$100/person per hour and equipment fees of \$100/equipment per hour. Vernita Saylor stated the motion, seconded by Mike Harris to approve amending the fee schedule and approve Resolution 2022-12-01. Voting yes were Vernita Saylor, Jeff Ommert, Mike Harris and Kevin Banzhaf; absent and not voting were Derek Raburn and Tony Groshong. Motion carried by unanimously.

City of Cambridge
 Resolution No. 2022-12-01
 (Adding Impound Fees, Mowing Fees, Property Cleanup Fees)

BE IT RESOLVED by the Mayor and City Council of the City of Cambridge, Nebraska, that the following fees and charges be and hereby are established and shall be effective upon passage:

Municipal Code:	Description:	Fee:
<u>Administration:</u>		
1-107	<i>Public Records</i> ; certified copies [also in 1-504(1)] Per double sided page	.25
	All other copies per sheet	.25
1-605	<i>Credit Card Surcharge Fees:</i> Pay Port Transaction Fees: Credit Card Fees	2.49%
	PIN Debit Card	\$2.95
	ACH Charges	\$1.75
<u>Swimming Pool:</u>		
2-403	<i>Swimming Pool Admission Fees:</i> Family Season Pass	\$90.00
	Single Season Pass	\$55.00
	Daily Kids Pass (5 & under)	Free
	K-12 Daily Pass	\$2.00
	Adults Daily Pass	\$3.00
	Lap Swim	\$1.50

2-404	<u>Swimming Pool Rental Fee per hour</u>	\$35.00
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Cemetery:

2-507	<u>Cemetery Deed of Conveyance:</u>	
	Each space	\$150.00
	One Half Lot (3 spaces)	\$450.00
	One Lot (6 Spaces)	\$900.00
2-510	Lot Transfer Fees	\$10.00
	Openings/closing	\$300.00
	Openings for cremains	\$100.00

Dogs:

3-203 (B)	<u>Dog License Fees</u>	\$3.00
3-205	Duplicate Tag	\$1.00
3-220(B)	Dogs; impoundment Fee	\$50.00
3-220(B)	Dogs; impoundment Fee; daily board	\$65.00

Animals:

3-303	Fowls: Written Permission	\$5.00
3-305	Animals; impoundment	\$50.00

Nuisance Abatement:

3-403 (P)	Mowing – mobilization	\$100.00
3-403 (P)	Mowing – per hour cost	\$100.00
3-412(A)	Nuisances; administrative fee	\$50.00
3-412 (A)	Cleanup Nuisance Property - mobilization fee	\$100.00
3-412 (A)	Cleanup Nuisance Property -Labor (per hour per person)	\$100.00
3-412 (A)	Cleanup Nuisance Property –Equipment (per hour per equipment)	\$100.00
3-412 (A)	Cleanup Nuisance Property – Disposal Fee	Actual Cost

Vehicles & Traffic:

4-216(B)	illegally parked vehicles; towing	Actual Cost
4-216(B)	Impound Fee; Daily	\$10.00

Business Regulations:

5-201 (b)	Peddlers and Solicitors; Registration Fee (Documents Required)	\$25.00
5-401	Tobacco License Fee	\$10.00

INTRODUCED AND PASSED THIS _____ DAY OF _____, 2022.

SIGNED:

David Gunderson – Mayor

Attested to:

Kandra Kinne – City Clerk

Adjournment:

Vernita Saylor stated the motion, seconded by Mike Harris, to adjourn at 4:10 P.M. voting yes were Vernita Saylor, Jeff Ommert, Mike Harris and Kevin Banzhaf; absent and not voting were Derek Raburn and Tony Groshong. Motion carried by unanimously.

Pursuant to notice published in the Valley Voice on Thursday, December 1, 2022, the Cambridge City Council reconvened in open public meeting at 4:12 P.M. on December 5, 2022 at the Cambridge Community Building, 722 Patterson Street. Present were Mayor David Gunderson, City Council Members Vernita Saylor, Jeff Ommert, Mike Harris, Kevin Banzhaf, and Vernita Saylor. City Council Members Elect Nora McGowen, John Kutnink. City Staff present were City Clerk/Treasurer Kandra Kinne, Deputy City Clerk/Treasurer Courtney Stanton, and Utility Supervisor David Houghtelling. Visitors present were Genny Kubik for the *Valley Voice*. Mayor Gunderson announced the open meeting law is posted on the east wall of the meeting room and available for public inspection.

City Council Reorganization

- a. Oath of Office: City Clerk/Treasurer administered the oath of office to David Gunderson elected from the General Election to serve as Mayor.
- b. Oath of Office: City Clerk/Treasurer administered the oath of office to Jeff Ommert, Nora McGowen and John Kutnink elected from the General Election to serve as City Council members.
- c. Jeff Ommert stated the motion, seconded by Mike Harris, to appoint Vernita Saylor as President of the City Council. Voting yes were Jeff Ommert, John Kutnink, Mike Harris, Nora McGowen, and Kevin Banzhaf. None voted no, and Vernita Saylor abstained. Motion carried to appoint Vernita Saylor as President of City Council.
- d. Vernita Saylor stated the motion, seconded by John Kutnink to appoint Lisa Shifflet and Mousel, Brooks, Schneider, Mustion & Shifflet, P.C., L.L.O as City Attorney. Voting yes were Vernita Saylor, Jeff Ommert, John Kutnink, Mike Harris, Nora McGowen, and Kevin Banzhaf. None voted no. Motion carried unanimously to appoint Lisa Shifflet and Mousel, Brooks, Schneider, Mustion & Shifflet, P.C., L.L.O as City Attorney.

- e. Vernita Saylor stated the motion, seconded by Jeff Ommert, to appoint Courtney Stanton as City Clerk/Treasurer. Voting yes were Vernita Saylor, Jeff Ommert, John Kutnink, Mike Harris, Nora McGowen, and Kevin Banzhaf. . None voted no. Motion carried unanimously to appoint Courtney Stanton as City Clerk/Treasurer.
- f. Jeff Ommert stated the motion, seconded by Mike HARRIS, to appoint Chad Dixson of Miller & Associates, Consulting Engineers, P.C., as Flood Plain Administrator. Voting yes were Vernita Saylor, Jeff Ommert, John Kutnink, Mike Harris, Nora McGowen, and Kevin Banzhaf. . None voted no. Motion carried unanimously to appoint Chad Dixson of Miller & Associates, Consulting Engineers, P.C., as Flood Plain Administrator.
- g. Vernita Saylor stated the motion, seconded by John Kutnink, to appoint Christopher Miller #S-1091A of Miller & Associates, Consulting Engineers, P.C., as Street Superintendent. Voting yes were Vernita Saylor, Jeff Ommert, John Kutnink, Mike Harris, Nora McGowen, and Kevin Banzhaf. None voted no. Motion carried unanimously to appoint Christopher Miller #S-1091A of Miller & Associates, Consulting Engineers, P.C., as Street Superintendent.
- h. Vernita Saylor stated the motion, seconded by Nora McGowen, to appoint Christopher Miller of Miller & Associates, Consulting Engineers, P.C., as City Engineer. Voting yes were Vernita Saylor, Jeff Ommert, John Kutnink, Mike Harris, Nora McGowen, and Kevin Banzhaf. None voted no. Motion carried unanimously to appoint Christopher Miller of Miller & Associates, Consulting Engineers, P.C., as City Engineer.
- i. John Kutnink stated the motion, seconded by Kevin Banzhaf, to appoint Waypoint Bank and First Central Bank as the financial institutions for the City of Cambridge. Voting yes were Vernita Saylor, Jeff Ommert, John Kutnink, Mike Harris, Nora McGowen, and Kevin Banzhaf. None voted no, and Jeff Ommert abstained from voting. Motion carried to appoint Waypoint Bank and First Central Bank as the financial institutions for the City of Cambridge.
- j. Nora McGowen stated the motion, seconded by Mike Harris, to appoint The Valley Voice as the newspaper of record. Voting yes were Vernita Saylor, Jeff Ommert, John Kutnink, Mike Harris, Nora McGowen, and Kevin Banzhaf. None voted no. Motion carried unanimously to appoint The Valley Voice as the newspaper of record.
- k. Vernita Saylor stated the motion, seconded by Mike Harris, to appoint Jeff Ommert and John Kutnink to serve as Bartley-Indianola-Cambridge (BIC) Board members. Voting yes were Vernita Saylor, Mike Harris, Nora McGowen, and Kevin Banzhaf. None voted no, and Jeff Ommert and John Kutnink abstained from voting. Motion carried to appoint Jeff Ommert and John Kutnink to serve as BIC Board members.
- l. The council did not appoint to the Board of Health.
- m. Mike Harris stated the motion, seconded by Kevin Banzhaf, to appoint Jeff Ommert, Vernita Saylor and Mayor David Gunderson to the Joint Committee. Voting yes John Kutnink, Mike Harris, Nora McGowen and Kevin Banzhaf. None voted no and Jeff Ommert and Vernita Saylor abstained from voting. Motion carried unanimously to appoint Jeff Ommert, Vernita Saylor and Mayor David Gunderson to the Joint Committee.
- n. Vernita Saylor stated the motion, seconded by Mike Harris, to approve Resolution No. 2020-12-02 appointing West Central Nebraska Development District as the Nuisance Officer. Voting yes were Vernita Saylor, Tony Groshong, Jeff Ommert, Mike Harris, Derek Raburn and Kevin Banzhaf. None voted no. Motion carried unanimously to approve Resolution No. 2020-12-02 appointing West Central Nebraska Development District as the Nuisance Officer.

Resolution 2022-12-02

APPOINTMENT OF NUISANCE OFFICER

The Mayor and City Council of the City of Cambridge (hereinafter the City) in regular session assembled at the City Council Chambers in Cambridge, Nebraska on this 5th day of December, 2022, hereby resolve as follows:

WHEREAS, the City desires to appoint a Nuisance Officer pursuant to the City Code of Ordinances (Ordinance No 709) ARTICLE 2(A).

WHEREAS, West Central Nebraska Development (hereinafter WCNDD) is fully willing, able and qualified to act as Nuisance Officer for the City.

NOW THEREFORE BE IT RESOLVED that the City approves the appointment of WCNDD to act as Nuisance Officer for the City for a period of twelve (12) months; from January 1, 2023 to December 31, 2023.

NOW THEREFORE BE IT FURTHER RESOLVED that the Mayor is authorized to sign this resolution, and that any ordinance or resolution in conflict with the Resolution is hereby revoked to any part in conflict herewith.

Adjournment:

Vernita Saylor stated the motion, seconded by Jeff Ommert, to adjourn at 4:36 P.M. voting yes were Vernita Saylor, Jeff Ommert, John Kutnink, Mike Harris, Nora McGowen and Kevin Banzhaf. None voted no. Motion carried by unanimously.

Attest: _____
Courtney Stanton, City Clerk/Treasurer

David Gunderson, Mayor